Expanding Quality Access Application

Expanding Quality Access

The Expanding Quality Access program is an optional funding opportunity for community preschool providers who wish to transition their service/s to a long day care service model by extending hours and/or welcoming younger children. The total program investment is $100 million financed from the NSW Childcare and Economic Opportunity Fund.

Application Overview

Welcome to the Expanding Quality Access application, powered by**SmartyGrants**. Please ensure you save as you go.

Expanding Quality Access is open for applications.

Applications are to be submitted by the person with management or control at:

- the Approved Provider of an eligible community preschool, or
- an agent (third party organisation) that applies for the program on behalf of an approved provider of the eligible community preschool, with the provider's permission.

An authorised agent is a person nominated by person with management or control to act on behalf of the Approved Provider applying for the Expanding Quality Access program.

Applicants intending to apply for more than one community preschool, must submit a separate application form for each community preschool.

Applications for Expanding Quality Access are **open until 11:59PM, 30 November 2026.**

Application Support

For assistance with the online application system SmartyGrants

- visit SmartyGrants Help Guide External link and Applicant Frequently Asked Questions (FAQ's)
- contact the Smarty Grants Support Desk on 03 9320 688 or email service@smartygrants.com.au 9am to 5 pm, Monday to Friday.
- download the**Help Guide for Applicants.**
- check out**Applicant Frequently Asked Questions (FAQ's).**

Questions of Expanding Quality Access program guidelines

- contact the EQA team at eqa@det.nsw.edu.au
- click**here** to view information about the Expanding Quality Access program, including program guidelines.

Privacy Notice

Privacy Notice

NSW Childcare and Economic Opportunity Fund Board (Board)and NSW Department of Education (Department) are committed to protecting the privacy of personal information in accordance with the*Privacy and Personal Information Protection Act 1998* (PPIP Act) and the *Privacy Act 1988.*

What personal information is collected?

The early childhood education and care (ECEC) service (Service) and/or the Service's Approved Provider (Provider) employees or contractors' personal information may be collected. Personal information may include name, contact details, date of birth, qualifications, role and hours worked, wage or salary, and other employment information.

Why is the personal information collected and how is it used?

The Board collects and uses personal information to administer programs under the*Childcare and Economic Opportunity Fund Act 2022,* including the Program. Personal information may be used in the Program for application assessment, funding, and ongoing monitoring and program evaluation.

The collected personal information may be shared with the Board and the Department and their staff or contracted Third Party vendors for the purposes outlined in this Notice.

The Board and the Department will only provide those staff or Third Parties with as much personal information as required for the purposes outlined in this Notice.

The Board and the Department will use your personal information for the following purposes:

- administering the Program, including the assessment of the application for and provision of support or funding to the Service and Provider;
- administering the Program outcomes. In these circumstances, you also consent to the Board disclosing personal information directly to Third Parties assisting with supporting the program outcomes, including to Third Parties contracted with the Board to achieve the Program outcomes;
- as part of the audit Service or Provider use of Board funding;
- as part of the evaluation of the Program and other Board and Department programs;
- as part of research and data analysis for future policy and programs at the Department or the Board; or
- any purpose relating to the Department or the Board's statutory and government functions which may include disclosure of personally identifiable and de-identified data to support provision of statistics on ECEC, service delivery in NSW; including to the Independent Pricing and Regulatory Tribunal to conduct the Independent Market Monitoring Review.

When is the information disclosed?

The Department and the Board will disclose personal information to contracted Third Parties and as set out above, but not to any other person unless authorised by any law or Act, or with further consent. The Department and the Board may publish material (for example, insights from enrolment information), however any such material will be de-identified). From time to time, the Board and the Department may release publications based on information it has collected, but any personal information will be de-identified.

About the collected personnel personal information

Any collected personnel personal information will be held and managed by the Department in accordance with the PPIP Act and Privacy Act, and subject to the Department's privacy policy: education.nsw.gov.au/rights-and-accountability/privacy.

More information, including the Department's Privacy Management Plan, can be found on the department's privacy webpage: education.nsw.gov.au/rights-and-accountability/privacy/privacy-information-and-forms.

Under the PPIP Act, you have a right of access, correction and amendment of your personal information. To access or amend the personal information please contact the Department via the Privacy webpage above or the contact details below.

For information on funded programs available through the Department, please speak to the Service or the Provider and/or visit: education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/grants-and-funded-programs.

If you have a concern or complaint about the way the personal information has been collected, used or disclosed, you should contact the department via the Privacy webpage above, or alternatively:

Legal Services - Privacy

NSW Department of Education GPO Box 33

Sydney NSW 2001 Email:legal.privacy@det.nsw.edu.au

https://education.nsw.gov.au/content/dam/main-education/about-us/rights-and-accountability/media/documents/privacy/privacy-management-plan.pdfhttps://education.nsw.gov.au/rights-and-accountability/privacy#Policy10This information is supplied voluntarily, but failure to provide the information may impact the Board's ability to assess the application for Program funding and the continuation of funding to successful applicants. mailto:ceofund@det.nsw.edu.au

Once personal information has been provided, you may also withdraw your consent at any time, and no further personal information will be collected or used.

Applicant Details

* indicates a required field

Approved Provider Eligibility

Before completing this section. Please read section 2.1.2 of the program guidelines To ensure the Approved Provider applying is eligible.

The Approved Provider of an eligible service must meet all of the following criteria:

-
  - be an approved early childhood education and care service provider under National Law and Children (Education and Care Services) Supplementary Provisions Regulation 2012External link, excluding Department of Education preschools, operating in NSW
  - agree and comply with the Funding Agreement of the program
  - has a ‘fit and proper’ Person with Management and Control (PMC) and nominated person/s responsible for day-to-day operations at the transition service

- be registered, or will register, with the department's Early Childhood Contract Management System (ECCMS) and/or any other systems implemented for application assessment and/or contract management under the program.

I confirm the applicant Approved Provider meets the eligibility section under 2.1.2 the program guidelines *

○ Yes
○ No

Note: If you select "No" and continue, you may not be successful. If you are unsure about meeting the criteria If you are unsure about meeting the criteria please email ecec.eqa@det.nsw.edu.au

Approved Provider details

Applicants should provide the details of the Approved Provider in this section.

Applicants should obtain the following information for the Approved Provider before completing this section:

- *Legal Entity Name as it appears on Australian Business Register (ABR)*
- *Australian Business Number (ABN) appears on ABR*
- *Provider approval ID number (PR-XXXXXXX) as registered National Quality Agenda IT System.*
- *Address, phone number and email, as registered in Early Childhood Contract Management System.*
- *Person with management and control contact (PCC) details as registered National Quality Agenda IT System.*

If you are an agent applying on behalf of an Approved Provider you will be required to provide your ABN and Legal Entity Name details later in the application process and the Legal Entity name

Approved Provider name (Legal Entity name) *

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Approved Provider ID (e.g. PR-12345678) *

Must be no more than 8 characters. This is your Approved Provider approval ID as it appears in National QNQAITS. Please enter the 8 digits following PR-e.g. if your Approved Provider ID is PR-12345678, enter 12345678.

Approved Provider Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Approved Provider phone number

Must be an Australian phone number.

Approval Provider email *

Must be an email address.

Has the Approved Provider approved the submission an application under Expanding Quality Access *

☐ Yes, I'm registered as the Person with Management and Control (PMC)
☐ Yes, I'm an Agent with authority from the Approved Provider
☐ Yes, I'm delegated by PCM or/and or hold an equivalent role at the Approved Provider
☐ No, I'm an employee at the Approved Provide, am not the PMC or/and equivalent or delegated

This is the person authorised to complete the application. The department will contact this person with regards to any information on the application including the outcome of the application. To give an alternative applicant evidence of the authority from the approved provider must be provided.

PMC at the Approved Provider *

Title | First Name | Last Name

PMC role title at Approved Provider

Agent Eligibility

This section only needs to be completed if you are an agent under section 2.1.3 of the program guidelines. You may skip this question if you are not an agent.

If you are then agent applying for the Approved Provider of the eligible community preschool Expanding Quality Access program on behalf of the provider and their transition service, before completing this section, you should read section 2.1.3 of the program guidelines

To be eligible to apply and/or participate in Expanding Quality Access program on behalf of the approved provider of the eligible service under the program, the agent of an eligible approved provider must meet all the following criteria:

- be a registered or incorporated entity in Australia for a minimum of 12 months with an active registration
- hold appropriate insurance coverage such as public liability, professional indemnity and workers compensation
- provide written approval from the approved provider of the eligible community preschool to apply and participate in the Expanding Quality Access program on behalf of the provider and their transition service
- agree and be capable of complying with the Funding Agreement of the Expanding Quality Access program for the transition services, and
- be registered, or will register with ECCMS and/or any other systems implemented for application assessment and/or contract management under the program management process.

I confirm I an agent and meet eligibility under 2.1.3 of the program guidelines *
☐ Yes
☐ No

Agent details

Agent or delegate contact details
○ Individual ○ Organisation
Organisation Name

Title | First Name | Last Name

The authorised contact is the person authorised to complete the application. The contact will receive information on the application including the outcome of the application. To give an alternative contact evidence of the authority from the approved provider must be provided.

Agent ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Authority to apply on behalf of the approved provider (e.g., a letter from PMC)
Attach a file:

Evidence required for an agent or delegated person employed at the Approved Provider to submit the application and be contacted on behalf of the Approved Provider.

Service eligibility

To be eligible for funding under the program, the applicant must ensure the community preschool service applied for meets all the following criteria:

- be an approved ECEC service under the National Law and Education and Care Services National Regulations
- be an existing not-for-profit community preschool funded under NSW Department of Education 2026 Start Strong for Community Preschools program, and
- hold and maintain a prescribed rating level under National Law of at least 'Meeting National Quality Standard'.

Does the service meet all the above eligibility criteria? *
○ Yes
○ No
Note: If you select "No" and continue, you may not be successful. If you are unsure about meeting the criteria please email ecec.eqa@det.nsw.edu.au

Service details

Please provide details of the community preschool service which will be transitioning to a long day care service under the Expanding Quality Access program.

For this section you will need the following:

- *Service approval ID number (SE-XXXXXXX) as registered National Quality Agenda IT System.*
- *Service approval address and contact details as registered in National Quality Agenda IT System.*
- *Person with management and control.*

Service Approval Name *

Service Approval ID (SE-XXXXXXX): *

Service Address (unit/number and street name): *
Address

Address Line 1 is required. Country must be Australia

Service suburb: *

Postcode *

State: *

Proposed long day care service

* indicates a required field

Proposed long day care service

The main outcome of the Expanding Quality Access (see section 1.3 of the program guidelines) is to have transitioned the operations of a quality not-for-profit community preschool to a quality not-for-profit long day care service by 30 June 2028.

To meet diverse family needs there are 3 not-for-profit long day care service models to transition to:

- Model 1: long day care service for non-school aged children, from birth to school aged (0-5 years old)
- Model 2: long day care service for non-school aged children, from over 24 months of age to school aged (2-5 years old), or
- Model 3: long day care service for preschool aged children, from 36 months of age to school aged (3-5 years old).

Long day care service models 1 to 3 will need to:

- operate for the minimum operating periodExternal link each year, at least 48 weeks each year, with the option of extended hours per day
- be approved and regulated under Children (Education and Care Services) National Law 2010 (NSW) (National Law) and Education and Care Services National Regulations 2011(Education and Care Services National Regulations)
- be approved to administer Child Care Subsidy (CCS) under Family Assistance Law by 30 June 2028, and
- create additional places for children aged 0 to 2 years (models 1 and 2 only).

The proposed outcome for the community preschool in this application is for it to transition to a not-for-profit centre-based long day care service administering CCS catering to: *

○ Model 1: non-school aged children, from birth to school aged (0 to 5 years old)
○ Model 2: non-school aged children, from over 24 months of age to school aged (2-5 years old)
○ Model 3: preschool aged children, from 36 months of age to school aged (3 to 5 years old)

Proposed long day care service commencement

The outcome for the community preschool in this application is to transition to a not-for-profit centre-based long day care service by 30 June 2028, unless otherwise agreed with the Board.

Successfully grant recipients will be required to apply for and administer the CCS before 30 Jun 2028.

The proposed commencement date of operations as a long day care service administering CCS is: *

Must be a date.
Note: the service will no longer be eligible for Start Strong for Community Preschool funding from this date.

Community demand for long day care

* indicates a required field

Community Assessment

Applicants in this section are to give an overview of the community readiness, capacity and capability for the service change to a long day care service.

Applicants also should consider how the service will be accessible to all children.

Consider community assessment criteria 2.2.3 of Expanding Quality Access guidelines

(Current places) How many aproved ECEC places does the service subject to transition have? *

Must be a number.
This is NOT 600 hour places. This number should be listed on NQAITS as your per day licensed places. This number should be based on the community preschool service planes in this application for brand new services

(New places) How many licensed ECEC places will be created because of this transition project? *

Must be a number.
This is NOT 600 hour places. This number should be listed on NQAITS as your per day licensed places.

(Maintained places) How many licenced ECEC places per day will be maintained because of this project? *

Must be a number.
The number of preschool places you are maintaining from your existing licensed places (if any). .

Will the proposed long day care service meet a local need for care places for non-school aged children *

Must be no more than 200 words.

Describe plans to maintain or attract enrolments of preschool aged children especially children with additional needs, low-income families and Aboriginal and/or Torres Strait Islander children during the transition peroid and when you operate the long day care service *

Must be no more than 200 words. Must not include any personal or health information of children or families.

Please detail how the needs, wellbeing, and safety of children, maintenance of quality care, and staff wellbeing have been considered in delivery of proposed activities - such as through risk management process and incident management process. *

What information has been used to understand the need for the long day care service model in your local community? Please tick all relevant. *

☐ Service waitlist
☐ Staff survey
☐ Families, wider community and local business survey
☐ Population growth data
☐ Anecdotal feedback
☐ Other:

Please note: We do not need you to send these documents.

Evidence of community demand *
Attach a file:

IMPOTRANT: Evidence must NOT include any personal details of children or families. If you upload raw data as your evidence, please provide a summary of the findings and ensure no personal information is included

Transition plan

* indicates a required field

Transition plan for changing from a community preschool to a long day care service

This section is about the Approved Provider's plan to transition the community preschool to a long day care service.

Applicants may complete the transition plan for up to two financial years from 1 July 2026 to 30 June 2028.

Your transition plan will be assessed against Expanding Quality Access assessment criteria (sections 2.2.1; 2.2.2; and 2.2.3).

Your plan should give details on how the community preschool will transition to one of the 3 long day care service models by providing a scope and the timing of key milestones.

Transition plan overview

What is your plan to transition your community preschool to a long day care service *

Word count:
Must be no more than 200 words. This is a concise statement outlining the key activities required to successfully transition which you will expand on in the transition plan in the next page

Describe how the operations of your proposed long day care service will be different from the operations at your existing community preschool? *

Word count:
Must be no more than 200 words.

How will you manage and explain any changes in fees when transitioning from a community preschool to a long day care service, and how will you prepare families for these changes?

Transition milestones

Transition milestones

Please complete the table with estimated projected timelines and milestones of your transition.

A milestone is a key event in your proposed transition that must be met before you can move to the following stage. Milestones can include financial, regulatory approvals, or construction start/end dates.

You must include financial milestones such as when you will apply for, start, and stop receiving funding including:

- Start Strong for Community Preschools
- Expanding Quality Access
- Child Care Subsidy
- Start Strong for Long Day Care
- Other government grants

Projected timeline	Milestone	Details
e.g., October 2026	E.g. DA approval + Council fees	DA and council approval required before amended operating hours can commence

Operating hours

Please explain your community preschool’s current operating hours, proposed operating hours during the transition phase, and proposed long day care operating hours.

If you are not currently operating on particular days, please write 'none' in the current operating hours fields.

If you are extending your operating hours, please record your full operating time in the intended operating hours column (please see the example).

Days	Current operating hours	Transition service hours	Long day care service hours
	If you do not currently operate on a day, please write 'none'	If your hours of operation are not	If your hours of operation are not

		changing, please leave blank	changing, please leave blank
Monday	E.g. 8am to 4pm	E.g. 7am to 6pm	
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

Transitions with capital works

Applicants can apply for funding at the transition service for the capital works necessary to transition to one of the long day care service models 1 to 3.

This section of the application is an overview of the proposed capital works to transition to a long day care service.

Your detailed capital works project plans will need to be included in the transition plan section of this application.

Select the capital works project most aligned with your transition plan (if applicable)
☐ Nil capital works
☐ New build - opening a new long day care serviceon vacant land or converting an existing property (which is not an ECEC centre), and closing the community preschool services managed by the approved provider.
☐ Extension works – expanding the footprint of existing community service site to become a long day care service
☐ Renovation – modifications of an existing community preschool service’s site (without extending the footprint of the building) to become a long day care service

Please provide a description of the project (max 500 words):

Word count:

What is the address of the site where capital works will take place?

Address line 1, Suburb, State, Postcode. Country must be Australia.

Attach professional plans and/or drawings prepared by a licensed building practitioner or contractor of the proposed capital works where relevant.
Attach a file:

Regulatory details

Details of regulatory, local council or strata approvals, if required or held

All proposed service transitions must adhere to regulations, including relevant building codes and guidelines where applicable, and have relevant regulatory and/or council approvals, including any strata approvals.

For all grants provided under Expanding Quality Access, the appropriate regulatory approval will need to be obtained for any new service approvals or changes to existing service or provider approval.

Approved providers of the service are responsible to obtain the necessary regulatory, local council and/or strata approvals.

Submitting an application, or being successful, for the Expanding Quality Access program does not guarantee any outcome from the regulatory authority and/or local council.

Please select if you already hold, or will need to obtain, regulatory approval to operate the long day care *
☐ I hold the regulatory approval to deliver this project
☐ I will be required to obtain the regulatory approval to deliver this project
See service approvals https://education.nsw.gov.au/early-childhood-education/operating-an-early-childhood-education-service/setting-up-a-new-service

Please select if you already hold, or will need to obtain, council approval to deliver the transition project
☐ I hold the council approval to deliver this project
☐ I will be required to obtain the council approval to deliver this project

Please select if you already hold, or will need to obtain, strata approval to deliver the transition project
☐ I hold the strata approval to deliver this project
☐ I will be required to obtain the strata approval to deliver this project
☐ Not required

Upload evidence of your approvals where relevant
Attach a file:

Please provide details of regulatory approvals that you will need to obtain (if applicable):

Please provide details of council and/or strata approvals that you will need to obtain:

Information regarding previous application for approvals

Has the NSW Early Learning Commission previously denied an application by the Approved Provider for a long day care to operate at the intended address? *

○ Yes
○ No

Has the local council previously denied the establishment or operation of a long day care at the intended address? *
☐ Yes
☐ No

Please explain when, and why, your application was denied *

Proposed transition budget

* indicates a required field

Proposed transition budget

Applicants are asked to provide a detailed budget, considering all reasonable expenses (assessment criteria 2.2.2).

Recipients may only be allocated funding to use at each approved service once.

Funding allocations will be informed by the following:

- the value and duration of the activities
- department
- the total amount requested
- quality of evidence provided in the application (section 3)
- department data or evidence for similar activities or projects to benchmark costs
- department data on supply and demand
- department data of current funding to the service
- cost and pricing data for market comparison
- available CCS data or information from the Australian Government, and
- funding available under the program.

While applicants may apply for specific amounts of funding, actual funding allocated and payments made will be determined by the Fund Board.

The Fund Board's determination of funding allocations per transition service granted to recipients under the program are final and cannot be contested.

Expanding Quality Access funding

Funding under the Expanding Quality Access can be used at the approved transition service to achieve the program outcomes. Funding can be expended on one or more of the activities and items listed under 3 funding streams in section 5 of the program guidelines:

- capital works
- operations support, and
- transition support.

Select the funding streams that you are applying for under Expanding Quality Access *

☐ Capital Works Funding
☐ Operations Support Funding
☐ Transition Support Funding

At least 1 choice and no more than 3 choices may be selected.

Operations Support funding budget

The department may provide applicants with a tool designed to calculate workforce support funding . Applicants seeking this type of funding are encouraged to contact the program team for access to the tool at ecec.eqa@det.nsw.edu.au

Evidence is required for an operational support budget examples can include:

- payslips, ledgers, award agreement details and/or employment contract which provide details of hours work, pay rates
- monthly rosters, timesheets and/or attendance records which provide details of total hours contracted and worked per year
- recent utility bills and/or invoices, statements of providers and/or payment records which provide details of current utility expenses (ex GST) before transition
- recent invoice or rent receipt from landlord or property manager for the transition service address
- current signed lease agreement or tenancy contract for the transition service address, and
- if applicable, lease renewal or extension letter for the transition service

Evidence provided for operational support at time of application may be assessed and benchmarked against available measures in the department.

Budget Item	$ Amount (excl. GST)	Justification for each budget item	Upload evidence Operations Support budget
			Please ensure consent for the collection of personnel personal information is obtained before uploading any evidence with personal information. You may contact the department for a consent form.

Consent forms

Applicants should collect completed consent forms from each staff member employed or contracted at by Approved Provider or the service if any of their personal information is to be collected in this application. Applicants should arrange for staff to complete the consent form before collecting the staff member's personal information.

Please contact the Department at ececeqa@det.nsw.edu.au a consent form..

Upload consent forms
Attach a file:

Transition Support budget

All applicants can apply for once off transition support funding of up to $151, 250 (ex. GST) per transition service.

The department may provide applicants with a tool designed to calculate transition support funding. Applicants seeking this type of funding are encouraged to contact the program team for access to the tool ecec.eqa@det.nsw.edu.au.

Transition support funding will be a set amount determined by the Fund Board for use at the transition service for the period ahead of operating a long day care service administered CCS.

Transition support funding to assist with costs of necessary transition activities, including software, IT and digital upgrades.

Applicants applying for staff training support will be required to provide the following evidence:

- training breakdown of the list of training activities and courses, name of course, purpose of the training, rationale of how the training will support transition and estimated costs (ex GST) for each training course, and
- at least one quote for each proposed training activity (ex GST).

Applicants applying for software, IT and digital upgrades will be required to provide the following evidence:

- breakdown of the list of software, IT and digital upgrades required, the purpose of each item, the rationale for how these item upgrades will support transition and estimated costs (ex GST) for each item upgrade, and
- at least 2 quotes provided for each software, IT and digital upgrade (ex GST).

Applicants applying for resources and equipment will be required to provide the following evidence:

- breakdown of the list of additional resources and equipment required (not currently available at the transition service), the purpose of each resource and equipment, the rationale for how these additional resources and equipment will support transition (i.e. additional hours and/or additional non-school aged places) and estimated costs (ex GST) for each item, and
- at least one quote provided for each additional resource and equipment (ex GST).

Budget Item	$ Amount (excl. GST)	Justification for each budget item	Upload evidence transition support budget

Please ensure consent for the collection of personnel personal information is obtained before uploading any evidence with personal information. You may contact the department for a consent form.			

Capital works budget

Applicants can apply for funding at the transition service for the capital works necessary to transition to one of the long day care service models 1 to 3.

The department may provide applicants with a tool to calculate their budget for capital works. Applicants seeking this type of funding are encouraged to contact the program team for access to the tool.at ecec.eqa@det.nsw.edu.au

Capital works can include:

- **New builds** funding to open a new long day care service on vacant land or convert an existing property to a long day care service to close or replace the existing community preschool service managed by the approved provider.
- **Extension works**– expanding the footprint of existing ECEC service's site
- **Renovation**– modifications of an existing ECEC service's site (without extending he footprint of the building).

Applicants applying for capital works will be required to include and/or provide the following evidence:

- comprehensive budget breakdown listing each expense item (excluding GST) related to the proposed capital works,
- at least 2 quotes prepared by a licensed contractor for the total costs of all budget line items (excluding GST) in the comprehensive budget breakdown related to the proposed capital works,

Budget Item	$ Amount (excl. GST)	Justification for each budget item	Upload evidence for capital works budget

	$ Amount (excl. GST)		

Due diligence

* indicates a required field

Due diligence checks

In this section you are asked to provide information to support the NSW Department of Education in performing due diligence checks see section 4.1.3 of the program guidelines for more information.

The Expanding Quality Access team at NSW Department of Education will undertake due diligence checks on the shortlisted applicants.

This process supports transparent and equitable decision-making by identifying any risks not captured through the assessment criteria and ensuring that funding recommendations are appropriate, responsible, and aligned with the objectives of the program.

The outcomes of the due diligence process will be shared with the assessment panel to inform the assessment panel's final funding recommendations. Where risks are identified, additional conditions may be applied in Funding Agreement, or applications may not proceed. Poor performance or high-risk findings may also result in the Fund Board's decision to withdraw funding during the program period.

In the past 12-months has the Approved Provider or the service received funding under one or more of the below programs and/or grants? *

- ☐ Building Early Learning Places
- ☐ Business Capability Development Program
- ☐ Disability and Inclusion Program
- ☐ Flexible Initiatives Trial
- ☐ Health and Development Participation Grant Program
- ☐ Ninganah No More
- ☐ Preschool Attendance Boosting Project Grant
- ☐ Start Strong for Community Preschools
- ☐ Start Strong for Long Day Care
- ☐ Mobile Preschool Funding Program
- ☐ Start Strong Pathways

I consent for the assessment panel to verify whether there have been any previous denials of education and care funding from the Department or the Boardi *

☐ I consent

Is the provider or service subject to a current critical enforcement action or prohibition? *

○ Yes
○ No

Compliance and enforcement is regulated under the NSW Early Learning Commission. Further details on their webpage: https://education.nsw.gov.au/early-childhood-education/regulation-and-compliance/compliance-and-enforcement-actions

Critical enforcement action or prohibition details: *

Is the provider and or service subject to an open compliance investigations? *

○ Yes
○ No

The NSW Early Learning Commission conducts investigations to ensure compliance with the National Law and Regulations. Further details on their webpage: https://education.nsw.gov.au/early-childhood-education/regulation-and-compliance/investigation-process

Open compliance investigation details: *

Is the provider financially solvent and not under external administration? *

○ Yes
○ No

Financial solvency and external administration details: *

The provider commits to notifying the department of any change to approval, ownership, operation, control, and/or authority of their service(s) during the life of the Program *

○ Yes
○ No

Conflicts of interest related to this application are declared below (or "Nil"): *

○ Nil
○ Declared

Applicants are required to disclose any actual, potential, or perceived conflicts of interest in their application which relate to their proposed initiative, if funded. A conflict of interest, if it arises, must also be disclosed by a contracted provider during the implementation of their initiative. Conflicts of interest may relate to partnerships, third party service provisions, contractors, staff employed as a direct result of the funded program or other aspects. Further detail about how to disclose a conflict of interest can be provided on request.

Conflict of interest details: *

Public Liability Insurance

Evidence of your Public Liability Insurance is required for all applicants.

Please upload evidence of Public Liability Insurance: *
Attach a file:

Declarations and submission

* indicates a required field

*

☐ I confirm that to the best of my knowledge the provided information is true and accurate.
☐ I consent to verification of application information with regulatory/program systems and other NSW Government agencies for the purpose of eligibility assessment.
☐ I understand that submission does not guarantee funding and that decisions are made by the Board.
☐ I confirm that I have read and understood Expanding Quality Access program guidelines
☐ I confirm have read, and agree to the Terms of the Privacy Notice.
☐ I have attached personnel consent forms
☐ I confirm that I am authorised to submit the application form on behalf of the service's Approved Provider
☐ I understand that if my application is successful I will be required to participate in evaluation which may include surveys and/or case studies during and after the program
☐ I understand that, should my application be unsuccessful, I will not be reimbursed for any costs incurred.
☐ I understand that the Department and/or the Board may make necessary inquiries with any organisation or individual to verify any information provided in this application to establish my identity and my eligibility for funding under Expanding Quality Access
☐ I understand that the Department and/or the Board may be required to make any inquiries and to receive and disclose any information which is relevant to the applicants eligibility for funding under Expanding Quality Access
☐ understand that failure to supply information required for this application may delay the processing and/or make me ineligible.

☐ consent to the Department and the Board sharing information and data about my application and flexible initiative for the purposes of application assessment, ongoing monitoring and program evaluation
☐ I understand that submitting an application under Expanding Quality Access does not guarantee any approvals from the regulatory authority, other third party and/or the local council.